

ROCHESTER SCHOOLS  
MODERNIZATION PROGRAM  
PHASE 2

ENVIRONMENTAL MONITORING /  
SAMPLING SERVICES FOR PHASE 2a

**ADDENDUM #1**

Prepared by  
Rochester Joint Schools Construction Board  
August 22, 2016

**Request for Proposals dated August 10, 2016, amended, clarified, and modified as follows:**

ITEM 1-1 **NOTE TO ALL PROPOSERS**

IT MUST BE ACKNOWLEDGED IN THE PROPOSAL THAT EACH ADDENDUM WAS RECEIVED.

ITEM 1-2 **RFI Questions received per the deadline stipulated in the RFP and associated responses**

Q1. Section 5.0 proposal requirements: Cost Proposal: (a) asks for an estimated total value for the work. The form of proposal only designates unit costs. Are we to assume "x" number of samples, hours, etc for each unit?

A1. No. Please delete Item a) in Section 5.0. The total contract amount will be set by the program. Costs will be invoiced and paid per actual hours and testing conducted (this is essentially a T&M contract)

Q2. Although there is a section in regard to the lead in water sampling there is no listing on the unit pricing form for sample analysis and labor.

A2. Please add these items to the end of the form in the blank area provided.

Q3. Could you please confirm the necessary forms to be included in the proposal and as listed on Attachment B: as I am reading it the following forms are to be included: 1, 7, 8, 9.

A3. The forms to be included with the proposal are: DP-1, Promise of Non Discrimination, EBE Assurance Statement, Good Faith Efforts Checklist. Also note that the forms in the Appendices must also be included: Certification of Non-Collusion in Bidding, Offerer's Affirmation of Understanding and Agreement Pursuant to State Finance Law 139-j (6) (b), Offerer's Certification of Compliance with State Finance Law 139-k (5), Form of Offerer Disclosure of Prior Non-Responsibility Determination, and Proposer's Certification of Compliance with the Iran Divestment Act.

Q4. There is a Small Business requirement of 3% of each contract or purchase order. Can you please define what you consider a small business? Are you following federal standards (SBA Small Business guidelines)? Or a different set of guidelines?

A4. See attached RSMP Certification of Small Business Enterprise Form

Q5. In 4.0 Overall Scope and Schedules of Services, the first paragraph on the top of Page 7 mentions the consulting services requirement and one is called "industrial hygiene." Under 5.0 Proposal Requirements, letter c, lists personnel. One of the personnel categories is called "Certified Industrial Hygienist." Please clarify if the Industrial Hygienist needs to be certified or doesn't need to be.

A6. Please provide the hourly cost for a Certified Industrial Hygienist.

**END OF ADDENDUM #1**

**Rochester Schools Modernization Program**  
**Certification of Small Business Enterprise (SBE) Financial Status**

*This Certification must be completed in full by any business intending to qualify as a certified "Small Business Enterprise" or "SBE" to provide labor, services and/or materials for any contract awarded under the Rochester Schools Modernization Program ("RSMP"), and submitted with the bid or at such other time as permitted by the contract documents. Failure to timely provide a complete Certification, or to provide any back-up documentation as the Rochester Joint Schools Construction Board ("RJSCB") may reasonably require, may be grounds for disqualification from award of RSMP contracts.*

I hereby certify that \_\_\_\_\_ ("Company")  
Company Name and Address (print)

meets the requirements of the Rochester Schools Modernization Program (RSMP) definition of Small Business Enterprise (SBE) as listed below (please check the box):

- "Small Business Enterprise (SBE)" shall mean a business concern which, together with its affiliates, has no more than fifteen (15) employees and average annual receipts that do not exceed \$2 million. Annual receipts shall be calculated in accord with the standard established under 13 CFR 121.104. Number of employees shall be calculated in accord with the standards established under 13 CFR 121.106. Affiliates shall be determined in accord with the standards set forth under 13 CFR' 121.103.

I further certify as follows as to the Company, including affiliates (*please check one of the boxes below*):

- Annual receipts over the last three (3) years were under \$1,000,000.00.
- Annual receipts over the last three (3) years were \$1,000,000.00 or greater, but not exceeding \$2,000,000.00.

I further certify as follows (*please check the appropriate boxes below. If Company has been in business for three years or more, leave the following blank*):

- Company has been in business less than three (3) complete fiscal years and total receipts for the period Company has been in business divided by the number of weeks Company has been in business, multiplied by 52, yields the following amount of total receipts (check one box):
- Less than \$1,000,000.000; or
- Between \$1,000,000.000 and \$2,000,000.00.

By signing below, I certify that I am an owner, principal, or other authorized agent of Company. I further certify that, if the Company is awarded any RSMP contract, it will adhere to the hiring practices set forth in the Project Labor Agreement ("PLA") covering the RSMP, as well as the "Side Letter of Agreement" to the PLA entered into on or about April 26, 2012, each of which I have had the opportunity to review.

(SBE CERTIFICATION FORM continued on following page)...

(SBE CERTIFICATION FORM, page 2):

I hereby agree to notify Rochester Schools Modernization Program's Independent Compliance Officer (ICO), if there are any changes to the Company that would alter the content of this Certification, within thirty (30) days of such change, and submit such documentation as may be reasonably required by Owner to evaluate the same.

By: \_\_\_\_\_  
(Sign)

Name: \_\_\_\_\_  
(Print)

Title: \_\_\_\_\_  
(Print)

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Notary Public: \_\_\_\_\_

State: \_\_\_\_\_

Registration Number: \_\_\_\_\_

My commission expires: \_\_\_\_\_